

MAY 11 2015

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: J. R. Kirkpatrick

TODAY'S DATE: 05/04/2015

DEPARTMENT:

X Auditor

SIGNATURE OF DEPARTMENT HEAD:

X _____

REQUESTED AGENDA DATE:

X 05/11/15

SPECIFIC AGENDA WORDING:

Consideration and approval of payment to Childress Engineers for the amount of \$25,700 and Johnson County Special Utility District in the amount of \$5,900 upon receipt of grant funds from Texas Department of Agriculture.

PERSON(S) TO PRESENT ITEM:

Kirk Kirkpatrick

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME:

2 minutes

ACTION ITEM: _____

WORKSHOP:

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____ **ISS DEPARTMENT:** _____

AUDITOR: _____ **PURCHASING DEPARTMENT:** _____

PERSONNEL: _____ **PUBLIC WORKS:** _____

BUDGET COORDINATOR: _____ **OTHER:** _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____



Katie Falgoust
2201 Northland Drive
Austin, Texas 78756

Community Development Manager
(512) 420-0303 voice
(512) 420-0302 fax

DRAW REQUEST TRANSMITTAL COVER LETTER

April 23, 2015

Judge Roger Harmon
Johnson County Courthouse
2 N Main St, Room 120
Cleburne, TX 76033

Re: Texas CDBG Contract Number 7214241
Draw Request No. 2
Amount of this Draw: \$31,600.00

Dear Judge Harmon:

Enclosed please find the paperwork for the referenced draw. Please have these form signed by the appropriate individuals for processing by the Texas Department of Agriculture - Office of Rural Affairs (TDA). Once signed, please retain the original draw down forms and invoices for your files. Copies of the signed draw down forms and all invoices should then be returned to our Austin office as soon as possible via email or fax.

These funds are normally received within forty-five to sixty days following receipt of the documents by the TDA staff and should be directly deposited by the State Comptroller's office into your grant banking account.

Once the funds are received, within five (5) calendar days please prepare and mail payment to the following vendors in the amount indicated:

- **Childress Engineers invoice #15-128 in the amount of \$25,700**
Engineering Activities: Design, Plans and Specifications; Topographic Surveying
- **Johnson County SUD, reimbursement for the payment made to Childress Engineers, invoice 15-091 in the amount of \$5,900.00**
Engineering Activities: Design, Plans and Specifications

Thank you for your help. Please do not hesitate to call me at (512) 420-0303 ext 346 or katief@grantworks.net if you have any questions or if I may be of assistance.

Regards,



REQUEST FOR PAYMENT FORM A203

Grant Recipient: _____ County of Johnson

Contract No.: 7214241 Request No: 2 Region: NCTCOG

Note: All shaded field headers are interactive buttons that contain helpful information to complete this form.

Contract Period: From: Oct 15, 2014 To: Oct 14, 2016 Period Covered by this Report: From: Jan 26, 2015 To: Apr 6, 2015

Activity Number A	Budget B	This Request C	Total Drawn D	Balance (B-C-D)	% of Activity Budget Drawn
03J - Sewer Improvement-Construction	\$ 358,500.00	\$ 0.00	\$ 0.00	\$ 358,500.00	0%
03J - Sewer Improvements-Engineering	\$ 86,500.00	\$ 31,600.00	\$ 0.00	\$ 54,900.00	37%
21J - General Administration	\$ 55,000.00	\$ 0.00	\$ 11,000.00	\$ 44,000.00	20%
Total Grant Funds:	\$ 500,000.00	\$ 31,600.00	\$ 11,000.00	\$ 457,400.00	

Matching Funds:	\$ 55,000.00	\$ 0.00	\$ 0.00	\$ 55,000.00
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Note: Submit supporting documentation for all costs in Column C, including costs paid through matching funds.



Total Grant Funds Requested To Date: \$ 42,600.00	Total Match Funds Expended To Date: \$ 0.00	percent match funds to grant funds expended 0
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REMARKS: (if construction funds are drawn and \$0 match is reported, provide explanation)

ALL EXPENDITURES RELATED TO THIS CONTRACT MUST BE CONSISTENT WITH THE UNIFORM GRANT AND CONTRACT MANAGEMENT ACT, CHAPTER 783 OF THE TEXAS GOVERNMENT CODE, OFFICE OF MANAGEMENT AND BUDGET CIRCULAR 102, AND CODE OF FEDERAL REGULATIONS TITLE 24 PART 85.

CERTIFICATION: By my signature below, I certify to the best of my knowledge and belief that:

- * The data above is correct, payment is due, and the reported costs have not been previously drawn; and
- * All activities requested for reimbursement or reported as matching funds are consistent with the TxCDBG contract, Exhibit A Performance Statement, and all disbursements were made in accordance with the terms of the contract.

Roger Harmon	Judge		5-7-15
<i>Name of 1st Authorized Certifying Official</i>	<i>Title</i>	<i>Signature of Authorized Certifying Official</i>	<i>Date</i>
J.R. "Kirk" Kirkpatrick	County Auditor		5/1/15
<i>Name of 2nd Authorized Certifying Official</i>	<i>Title</i>	<i>Signature of Authorized Certifying Official</i>	<i>Date</i>

Form must be signed and dated by authorized signatories.
Revised form required as of October 21, 2013.

TDA Program File Use Only
Specialist Approval: _____ Date: _____

CE CHILDRESS ENGINEERS
ENGINEERS & CONSULTANTS

1058

TX Registered Eng. Firm F-702
 211 N. Ridgeway Drive
 Cleburne, TX 76033

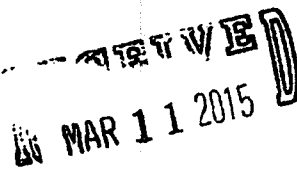
817-645-1118 Fax # 817-645-7235

Invoice

Date	Invoice #
3/9/2015	15-091

Bill To
Johnson County SUD P.O. Box 509 Cleburne, TX 76033

Project #	15027
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Proj: Description	Amount
Engineer Services for the <u>TXCDBG #7214241</u> , City of Joshua Sanitary Sewer Improvements:	
Design, Plans and Specifications (\$59,000 x 10%)	5,900.00
Total Billed to Date: \$5,900.00	
Less Previously Paid:	0.00
 BY: <i>JG</i> 3-12-15	
2015000825 KJ 3.16.15	
Total	\$5,900.00
Credits	\$0.00
Due This Invoice	\$5,900.00

 Thank you for your business

1508
MR

CE CHILDRESS ENGINEERS
ENGINEERS & CONSULTANTS

1058

TX Registered Eng. Firm F-702

211 N. Ridgeway Drive

Cleburne, TX 76033

817-645-1118 Fax # 817-645-7235

Invoice

Date	Invoice #
4/6/2015	15-128

Bill To
Johnson County SUD P.O. Box 509 Cleburne, TX 76033

Project #	15027
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Proj	Description	Amount
	Engineer Services for the <u>TXCDBG</u> #7214241, City of Joshua Sanitary Sewer Improvements:	
	Design, Plans and Specifications (\$59,000 x 20%)	11,800.00
	Topographic Surveying	12,000.00
	Easements	7,800.00
	Total Billed to Date: \$31,600.00	
	Less Previously Paid:	-5,900.00
<p>RECEIVED APR 09 2015</p> <p>BY: <i>JA</i> 4-12-15</p>		<p>1508 <i>RR</i></p>
Total		\$25,700.00
Credits		\$0.00

Thank you for your business	Due This Invoice	\$25,700.00
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